



Say No To Corruption

OFFICE OF THE  
DIRECTOR ADMINISTRATION  
DISTRICT MUNICIPAL CORPORATION  
SOUTH-KARACHI

NO: DA/DMC/South/ 109 /2021

Dated: 01 / 02 /2021

**ORDER:**

In pursuance of letter bearing No.PFU/CLICK/SOCIAL/2021/102 dated 21.01.2021, an Inquiry committee is hereby constituted in connection with complaints under "THE PROTECTION AGAINST HARASSMENT OF WOMEN AT THE WORKPLACE ACT 2010" consisting the following:-

1. Mst. Afsheen Naz,  
Teacher, Education Department,  
Secondary School No. 18, DMC (South)
2. Mr. Muhammad Shahid Ashraf,  
Teacher, Education Department,  
Primary School No 12, DMC (South)
3. Mr. Masood Ali,  
Teacher, Education Department,  
Lower Secondary School No 08, DMC (South)

**T.O.Rs**

a). In case a complaint is made against one of the member of the Inquiry Committee that member should be replaced by another for that particular case. Such member may be from within or outside the organization.

Procedure for holding Inquiry (I) the Inquiry Committee, within three days of receipt of a written complaint shall-

- b). Communicate formal written receipt of which will be given to be accused to the charges and statement of allegations levelled against him.
- c). Require the accused within seven days from the day the charge is communicated to him to submit a written defence and on his failure to do so without reasonable cause, the Committee shall proceed ex-parte;
- d). Enquiry to the charge and may examine such oral or documentary evidence in support of the charge or in defense of the accused as the Committee may consider necessary and each party shall be entitled to cross-examine the witness against him.

Director Administration  
District Municipal Corporation  
South-Karachi

Copy to:

1. The Administrator, DMC (South).
2. The Municipal Commissioner, DMC (South).
3. The Deputy Director, CLICK, LG Department, Government of Sindh.
4. The Director (Disaster Response Wing), DMC (South).
5. The Director (Education), DMC (South).
6. Office order/ Master File.